

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, August 25, 2025 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, August 25, 2025 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by Dr. Camp. Dr. Camp led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mr. Upthegrove

Board Member Absent:

Mrs. Lynch

Others Present:

Chris Briggs
Becky Mullins
Lisa Robinson
Erica Malone
Kim Hays
Daniel Somers
Nichole Somers
Tyler Flora
April Self
Megan Anderson
Erica Dumford
Briton Sword
Tim Wiseman

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Corrected Preschool Agreement – Item 7 F

Moved Item 9 Hearing of the Public to follow Item 5 Public Participation Regarding an Agenda Item

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the July 28, 2025 regular meeting were included with the agenda. Dr. Camp asked if there were any corrections, additions, or deletions to the minutes.

Motion 2025-77

Mr. Upthegrove moved to accept the approval of the minutes.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

Dr. Camp declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Tim Wiseman, parent, addressed the board about transportation issues so far this year.

PRESENTATIONS (Agenda Item 6)

- **Blue Lion Athletic Boosters**

SUPERINTENDENT'S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts for 2025-2026:

1. Zachary Bambic – Substitute teacher
2. Jenna Bryan – Substitute teacher
3. Stephanie Woodruff – Bus driver and van driver

B. Rescission of Contracts for 2025-2026:

1. Chris McAndrew – Assistant principal at Washington Middle School, effective August 1, 2025
2. Trevor Patton – CTE Arts & Communications – Media Arts Teacher at Washington High School, effective August 11, 2025
3. Kayleigh Rapp – ELA teacher at Washington Middle School, effective August 11, 2025

C. Resignations:

1. Ginger Hixson – Intervention specialist at Washington Middle School, due to retirement, effective October 24, 2025
2. Amanda Blakeley – Substitute educational aide, effective August 12, 2025
3. Landen Coulter – Custodian, effective August 12, 2025
4. Marlin Ellis – Health and PE teacher at Washington Middle School, effective August 13, 2025
5. Danielle Snyder – Educational aide, effective August 7, 2025

D. Employment:

1. Chris McAndrew – Teacher on special assignment at a daily rate of pay of \$378.449, effective August 1, 2025
2. Jennifer Enochs – Gifted intervention specialist, part-time at 2 days per week, salary schedule MA+15, Step 13, equating to a daily rate of pay of \$386.58, effective August 11, 2025
3. Corey Thomas – Math teacher at Washington Middle School, effective August 6, 2025
4. Maveric Collins – Educational aide, effective August 12, 2025
5. Eli Bailey – Mechanic apprentice, effective September 7, 2025
6. Robyn Fryer – Substitute cook
7. Amanda Miller – Substitute educational aide, effective August 18, 2025
8. Pam Russell – Substitute custodian
9. David Woolever – Volunteer
10. Ken Smith – Bus driver in training
11. Kayleigh Rapp – Substitute teacher, effective August 11, 2025
12. Trevor Patton – Substitute teacher, effective August 11, 2025 through August 16, 2025
13. Trevor Patton – CTE Arts & Communications – Media Arts Teacher at Washington High School, effective August 18, 2025

Supplemental Contracts

14. Kim Lotz – Tutor
15. Dawn Anderson – Mentor (RESA/1)
16. Rennea Burley – Mentor (RESA/1 & RESA/2)
17. Beth Campbell – Mentor (RESA/1)
18. Alicia Denen – Mentor (RESA/2)
19. Shane Donnenwirth – Mentor (RESA/1)
20. Dee Funari – Mentor (RESA/2)
21. Erica Halliday – Mentor (RESA/1)
22. Krystal Matthews – Mentor (RESA/1)
23. Amy Rader – Mentor (RESA/2)
24. Amanda Runk – Mentor (RESA/1)
25. Leandra Thompson – Mentor (RESA/1)
26. Maggie Hedrick – Building mentor (CH)
27. Denise Johnson – Building mentor (BA)
28. Louis Reid – Building mentor (WHS)
29. Ben Streitenberger – Building mentor (WMS)
30. Shannon Bartruff – Stipend of \$4,325.00 for PAST Foundations Work-Based Learning Fellowship
31. Lisa Hoppes – Stipend of \$4,325.00 for PAST Foundations Work-Based Learning Fellowship
32. Kyle Maust – Stipend for CCP new course incentive for 6 IT courses through UC at \$1,200.00 per course
33. Michelle Patton – Stipend for CCP new course incentive for 1 physics course at \$1,200.00 per course
34. Briana Richardson – Stipend for CCP new course incentive for 1 chemistry course at \$1,200.00 per course

35. Buckie Caulley – Stipend of \$5,000.00 for transportation/routing support

Substitute Teachers

- 36. Colton Askew
- 37. Reagan Baker
- 38. Katherine Blumenberg
- 39. Stacy Claypool
- 40. Jordan Darling
- 41. Tracy Dunkle
- 42. Kevin Evans
- 43. Sarah Gruber
- 44. Michele Jackson
- 45. Matthew Peters
- 46. Gage Summers

E. Bus Driver Bonus for 2025-2026: Full-time bus drivers employed for the entire school year will be eligible to receive a \$3,500 bonus for the 2025-2026 school year. This amount will be split and paid by semester where \$1,000 of the bonus will be based on the attendance for the first semester of the school year and the remaining \$2,500 will be based on the attendance for the second semester of the school year. Full-time bus drivers who are hired after the start of the school year will be eligible to receive the previously mentioned bonus amounts by semester which will be prorated based upon the number of contractual work days remaining in the work calendar of the semester at the time of hire. In order to receive any bonus amounts stated previously, full-time bus drivers must not have missed more than three (3) days of work in the semester (prorated if hired after the start of each semester of the school year), excluding professional or jury duty days, and be on paid status at the end of the semester. Payment of this bonus for the completion of the 1st semester will occur on February 5, 2026. Payment for this bonus for the completion of the 2nd semester will occur on July 3, 2026.

The Superintendent recommended the approval of the following instructional items:

- F. Agreement for Preschool with Community Action of Fayette County:** See attachment.
- G. Memorandum of Agreement with Fayette County Board of DD:** See attachment.
- H. Public School Opioid Recovery Trust Grant Agreement:** See attachment.
- I. Job Description for Case Manager for Student Services:** See attachment
- J. Job Description for Paid Intern (Master's Student in Applied Behavior Analysis):** See attachment.

The Superintendent recommends the following operational items:

- K. SOCHE Internship via Great Oaks Agreement:** See attachment.
- L. Rental and Facility Use Request:**
 - 1. Bridget Butterly, representing Arcadis US, Inc. requested the rental of the Washington Middle School gym on September 16, 2025 from

4:00 PM – 8:00 PM to hold an informational open house regarding AES transmission line siting project. The rental fee of \$300.00 has been received and a certificate of liability has been requested.

2. Briton Sword, representing Blue Lions Youth Basketball, DBA GWA Basketball, requested the use of the gym at Cherry Hill Primary School for basketball for grades 3-6 of any girl in Fayette County on Wednesday evenings from 6:00 PM- 8:30 PM and Saturday mornings from 9:00 AM – 11:30 AM beginning August 27, 2025 through October 11, 2025. She understands that school events take precedence. A current liability policy is on file.
3. Briton Sword, representing Blue Lions Youth Volleyball, DBA GWA Volleyball, requested the use of the gym at Belle Aire Intermediate School for volleyball for grades 3-6 of any girl in Fayette County on Mondays through Fridays from 4:00 PM – 8:30 PM beginning August 25, 2025 through October 10, 2025. She understands that school events take precedence. A current liability policy has been requested.

The Superintendent recommended the approval of the following athletic items:

M. Rescission of Athletic Supplemental Contracts for 2025-2026:

1. Zach Collett – Head boys soccer coach
2. Amber Whenham – High school assistant boys soccer coach

N. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons may have applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals may be recommended. All coaching recommendations are subject to valid pupil activity permits.

1. Zach Collett – Cross country community assistant, non-certificated
2. Keith Foster – Head swimming coach, non-certificated
3. Susan Holloway – Head gymnastics coach, non-certificated
4. Anthony Amore – Boys head bowling coach, certificated
5. Darren Mullins – JV boys bowling coach, non-certificated
6. Hannah Gotschall – Girls head bowling coach, non-certificated
7. Louis Reid – Head varsity boys wrestling coach, certificated
8. Shannon Bartruff – Head varsity boys basketball coach, certificated
9. Seth Leach – Reserve boys basketball coach, non-certificated
10. Eric Ely – Assistant boys basketball coach, certificated
11. Dean Duros – Volunteer boys basketball coach, non-certificated
12. John Denen – Head varsity girls basketball coach, certificated
13. Brandan Ellars – Assistant girls basketball coach, certificated
14. Travis O'Connor – Reserve girls basketball coach, non-certificated
15. Mallory Pavey – Girls basketball community assistant, non-certificated

Motion 2025-78

Mr. Chrisman moved to accept the Superintendent's report A-N 15.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(4 yeas)

Dr. Camp declared the motion carried.

16. Caitlin Chrisman – 7th grade girls basketball coach, certificated

Motion 2025-79

Mr. Upthegrove moved to accept the Superintendent's report N 16.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, abstain
(3 yeas)
(1 abstention)

Dr. Camp declared the motion carried

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the financial reports for July 2025.

B. The Treasurer recommended acceptance of the following donations:

1. \$5.00 – Board Member Support
2. \$50.00 – Jim Van Dyke's Automotive Center – Health & Benefits Fair
3. \$86.64 – Palaskas Scholarship
4. \$99.00 – Miscellaneous - Volleyball
5. \$100.00 – Nancy Crouse – Big Blue Bus
6. \$1,500.00 – First Presbyterian Church - Big Blue Bus
 1. \$1,195.30 – Project 551-9225
 2. \$2,666.06 – McKinney-Vento Homeless Assistance Program
 3. \$5,746.55 - State Systemic Improvement Grant – Each Child on Track
 4. \$23,641.65 - Title II A – Improving Teacher Quality
 5. \$45,763.43 – Rural and Low Income
 6. \$63,057.41 - Title IV Part A Student Support & Academic Enrichment Programs
 7. \$71,829.97 – IDEA Part B Grants
 8. \$71,897.61 - Comprehensive Literacy State Development Round 2
 9. \$72,719.09 - Public School Preschool
 10. \$281,852.65 – Title I Disadvantaged Children

- D.** The Treasurer recommended the approval of Fiscal Year 25 Annual Commercial Paper Reporting as attached.
- E.** The Treasurer recommended approval of the student activity budgets for 2025-2026 as attached.
- F.** The Treasurer recommended the acceptance of the tax rates as established by the Fayette County Budget Commission as attached.
- G.** The Treasurer recommended the Resolution to Authorize Change to 403(b) Plan Administrator and Restate IRS Pre-Approved 403(b) Plan Document as attached.
- H.** The Treasurer recommended the Resolution to Authorize Change of 457(b) Plan Administrator and Restate OASBO 457(b) Plan Document as attached.

Motion 2025-80

Mr. Chrisman moved to accept the Treasurer's report A-H.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea
(4 yeas)

Dr. Camp declared the motion carried.

OLD BUSINESS (Agenda Item 10)

Sincere appreciation was given by the Board and Dr. Briggs to the officers of the Blue Lion Athletic Boosters on the work they do for all of our students, not only those that are involved in athletics, but also clubs and fine arts.

NEW BUSINESS (Agenda Item 11)

- A.** Discussion of Great Oaks Board representative for a three-year term of office January 1, 2026 to December 31, 2028 – Mr. Upthegrove nominated Mark Chrisman

ADJOURNMENT (Agenda Item 12)

Motion 2025-81

Mr. Chrisman moved to adjourn the meeting.

Mrs. Downing seconded the motion.

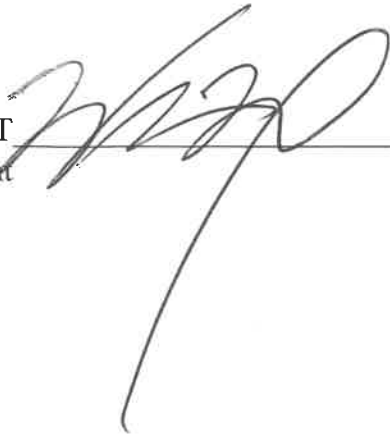
On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mr. Upthegrove, yea
(4 yeas)

Dr. Camp declared the meeting adjourned.

Meeting adjourned at 7:37 PM

ATTEST
President

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and loops around, extending below the line.

Treasurer

Becky Mullins